



Master Facilities Committee Meeting

Date: 9/30/2015

Time: 4:45 PM

Location: H. Dean Evans Community and Education Center – Room A & B

Attending: Penny Bigelow, Evans Branigan, Angela Britain-Smith, Shawn Collinsworth, Ryan Cronk, Rick Doss, Miriam Frankovitz, Jim Funk, Sabra Gage, Lin Gary, Bruce Goberville, Rick Granlund, Taryn Greaser, Annette Guenther, Karen Hamilton, Dena Rae Hancock, Brian Henry, Edgar Hernandez, Maravene Inman, Emily Kaiser, Matt Kaiser, Don Kite, Mike Kneebone, Joe Licata, Paul Loggan, Mary Lowe, Jon Milleman, Jean Miller, Lisa Osterman, Kim Piper, Rosemary Rehak, Sean Taylor, Bill Turner, Jerimi Ullom, Christian Waller, Pam Williams, Nikki Woodson, Shawn Wright-Browner, Barbara Wynne, Bart York

Absent: Amos Brown, Tim George, Victor Landfair, Tom Lange, Stacy Lozer, Sally Lugar, Marsha Reynolds, John Rigsbee, Maya Simpson, Phil Smith, Laquita Smith-Maxey, Jamie Tutin, Greg Wright

Reports/Updates	Conversation Summary <i>(Decision Making or Action Detail)</i>	Follow-up Needed & Next Agenda Items
Welcome and Introductions	Ms. Britain-Smith welcomed the group and introduced Rosemary Rehak from CSO Architects. Introductions of the committee members were made.	
Master Plan Process	<p>Ms. Britain-Smith explained that our current District Strategic Plan sunsets at the end of the 2015 calendar year. Master facility planning is needed for direction for the next Strategic Plan. The purpose of the committee is to make a recommendation the Board regarding long term facility improvements in the district.</p> <p>A notebook was provided to each member with information for the September 30th meeting (master facility planning phasing process, a list of committee members, PowerPoint presentation copies, a list of feedback from the Community Survey and Community Forums and a pink feedback form for questions and comments from this meeting to be completed and returned at the end of the meeting).</p> <p>Ms. Britain-Smith reviewed the Master Facility Planning Phasing Process:</p> <ul style="list-style-type: none"> • Identification • Evaluation • Recommendation • Implementation 	Continue with Identification and Evaluation Process
Where are we now – Identification & Evaluation	Ms. Britain-Smith discussed the committee process and gave an overview of current and future challenges, where we are now and referred to the enrollment forecast.	

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Building Assessments	Rosemary Rehak from CSO shared information regarding 21 st century optimal learning environments and also shared detailed information from CSO's current evaluation of MSDWT school building and their current conditions.	Additional detailed information regarding site assessments will be shared with the committee throughout the facility planning process
Categories of Improvements	The Categories of Improvements were shared with the committee which will also be used in determining priorities.	
Prioritization of Improvements	Tabled to next meeting due to time. The committee was asked to review the Categories for Improvements as homework and be prepared to engage in discussion at the next meeting.	Begin next meeting with discussion of priorities
Other	<ul style="list-style-type: none"> • Dr. Woodson invited everyone to the State of Washington Township Schools Presentation & Visioning for the Future meeting to be held on October 15, 2015 at Crooked Creek Elementary • A question was raised about the possibility of seeing similar assessment grids for other competitive or similar school districts • A request was made to visit schools prior to the next meeting • The difference between a major and minor renovation was discussed • The committee was asked to leave the completed feedback sheets on the tables 	Provide answers to questions from the feedback sheet
Next Meeting	October 13, 2015 4:45 PM North Central High School – Room H193	