



**Master Facilities Committee Meeting**

Date: 10/21/2015

Time: 4:45 PM

Location: H. Dean Evans Community and Education Center; Rooms A & B

Attending: Penny Bigelow, Angela Britain-Smith, Amos Brown, Sean Collinsworth, Kristie Corn, Ryan Cronk, Tony Dzwonar, Rick Doss, Miriam Franokvitz, Jim Funk, Sabra Gage, Lin Gary, Tim George, Bruce Goberville, Rick Granlund, Taryn Greaser, Annette Guenther, Karen Hamilton, Edgar Hernandez, Brian Henry, Maravene Inman, Emily Kaiser, Matt Kaiser, Don Kite, Joe Licata, Paul Loggan, Mary Lowe, Sally Lugar, Jon Milleman, Jean Miller, Kim Piper, Rosemary Rehak, Brad Skillman, Phil Smith, Laquita Smith-Maxey, Jamie Tutin, Christian Waller, Pam Williams, Nikki Woodson, Shawn Wright Browner, Barbara Wynne, Bart York

Absent: Evans Branigan, Dena Rae Hancock, Mike Kneebone, Victor Landfair, Tom Lange, Stacy Lozer, Lisa Osterman, Marsha Reynolds, John Riggsbee, Maya Simpson, Sean Taylor, Bill Turner, Jerimi Ullom, Greg Wright

Reports/Updates	Conversation Summary <i>(Decision Making or Action Detail)</i>	Follow-up Needed & Next Agenda Items
<p><b>Welcome and Introductions</b></p>	<p>Ms. Britain-Smith welcomed the group.</p> <p>Information was provided to be added to the binders for the Oct. 21, 2015 meeting tab (an Agenda for this meeting and a copy of the PowerPoint presentation)</p> <p>Ms. Britain-Smith reminded the group that all materials from the meetings will be public and made available on the district website under Strategic Planning.</p> <p>Ms. Britain-Smith discussed the need to extend the committee’s work into 2016 based on material to be reviewed and also feedback from members on the need for additional time to process material.</p>	<p>Provide meeting dates for 2016.</p>
<p><b>Priorities for Building Improvements</b></p>	<p>Feedback on building improvement priorities discussed at the October 13<sup>th</sup> Master Facilities Committee Meeting was shared by CSO (Rosemary Rehak).</p> <p>Table discussions followed to read and edit a draft statement of the committee’s progress to date. This statement will be available on the district website under Strategic Planning – Master Facilities Committee.</p>	<p>Edit statement based on committee feedback and suggestions.</p>
<p><b>Funding 101</b></p>	<p>Joe Licata shared construction costs funding options:</p> <ul style="list-style-type: none"> <li>• Capital Projects Funds</li> <li>• General Obligation Bonds</li> <li>• Building Corporation Leasing Agreement</li> </ul> <p>He also briefly shared the process that needs to be followed for issuing a bond or lease arrangement.</p>	

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<b>Guiding Principles for Facility Planning</b>	<p>Kim Piper, Director of Elementary Education, shared the district's established Guiding Principles for Elementary Facility planning:</p> <ul style="list-style-type: none"> <li>• K-5 buildings with an enrollment capacity of 650-700 students</li> <li>• There are increased challenges for large elementary buildings</li> <li>• It would be best for Kindergarten to be in each home elementary building so there are fewer transitions for students</li> </ul> <p>Mrs. Piper also discussed the need for spaces to support programs in Special Ed and ENL. She also expressed challenges with traffic flow and parking at buildings that are over capacity.</p>	
<b>Harcourt Discussion</b>	<p>The committee discussed Harcourt and whether or not it should be reopened with renovations or build a new building from ground-up. Professional partners – Skillman (Brad Skillman) discussed that there is a 70% value of renovation vs. new rule of thumb in the industry. The estimate for renovation of Harcourt is 90% of the cost of a new building. Brad also expanded on pros and cons with renovating vs. new.</p>	
<b>Consensus Process</b>	<p>Rosemary Rehak utilized a software tool in which she distributed remotes that would record feedback from the group in order to achieve a consensus that would reflect the thoughts of the committee on the future of Harcourt.</p> <p>Consensus reflected to build a new elementary building rather than to renovate Harcourt or do nothing.</p>	
<b>Questions and Answers</b>	<p>Committee members were asked to complete their pink exit ticket feedback sheets – especially to provide preferences for a time of day for scheduling additional future meetings. The meeting was adjourned at 6:00 PM.</p>	<p>Provide the 2016 meeting schedule that is reflective of committee members meeting preferences</p>
<b>Next Meeting</b>	<p>Nov. 11, 2015  4:45 PM  H. Dean Evans Community and Education Center Rooms A and B</p>	