

## **Notice to Sub-Contractors - Pre-Qualification**

Date: January 8, 2024

Re: M.S.D. of Washington Township – North Central High School Phase 5 – J. Everett Light Career Center  
Renovations  
1901 E. 86<sup>th</sup> Street  
Indianapolis, IN 46240

### **The Skillman Corporation Project No. 220724**

All first tier subcontractors wishing to bid and contract for this project must be prequalified in order to participate in the bidding process and to be considered for an award of contract. The prequalification process will be administered by the Owner's Construction Manager as Constructor (CMc), The Skillman Corporation. The following are the Bid Categories under consideration for this project.

**01 – General Trades**

**02 – Plumbing & HVAC**

**03 – Electrical & Technology**

In order to prequalify, first tier subcontractors must submit their completed Prequalification Form conforming to the requirements set forth below no later than February 8, 2024. The CMc reserves the right to extend this deadline in its sole discretion. The Prequalification Form is available for pick up by interested first tier subcontractors at The Skillman Corporation's Office. Prequalification Form will also be available via email, requests shall be sent to Andrew Huehls at [ahuehls@skillman.com](mailto:ahuehls@skillman.com). Bid documents will be available on or after January 12, 2024.

Prequalification requirements set forth by M.S.D of Washington Township are as follows:

- Performance & Payment Bond from company with a rating of A+ VII, A VII or A- VII by A. M. Best and lawfully authorized to do business in the jurisdiction in which the Project is located.
- Must be able to obtain Insurance in the amount of \$1 Million Commercial General Liability; \$2 Million Aggregate; \$5 Million Umbrella from company with a rating of A+ VII, A VII or A- VII by A. M. Best and lawfully authorized to do business in the jurisdiction in which the Project is located.
- Provide an arbitration and litigation history on all construction contracts in the last 10 years.
- Provide record of safety history to include EMR, DART, TRIR and history of OSHA violations.
- Provide history of contracting with or hiring minority, women, and veteran business enterprises on prior projects and include date of projects.
- Subcontractors must commit and be able to comply with applicable laws including but not limited to the requirements detailed in the bidding documents and found in applicable public works and contract statutes.
- First tier subcontractors may be found to be unqualified for this project if the CMc, Architect, or Owner determines that: (i) the above requirements have not been satisfied, (ii) a history of non-compliance by the first tier subcontractor that has negatively impacted the schedule, budget, safety or quality of a project, (iii) if the first tier subcontractor's experience on comparable projects is insufficient, or (iv) the first tier subcontractor's available manpower is insufficient based on its current workload.
- The members of the School Board and leadership of the Metropolitan School District of Washington Township, Schmidt Associates and The Skillman Corporation are all committed to ensuring the utilization of diverse suppliers on this Construction Project. The School Board passed a resolution highlighting and reinforcing the district's commitment to supplier diversity. This resolution is a part of the project documentation and emphasizes the importance in the bidding process.

**M.S.D. of Washington Township**